

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE U	PAGE OF PAGES 1   2	
2. AMENDMENT/MODIFICATION NO. 02	3. EFFECTIVE DATE 20-Jul-2010	4. REQUISITION/PURCHASE REQ. NO. N4814210RCSP001	5. PROJECT NO. (If applicable) N/A	
6. ISSUED BY FISC Norfolk, Contracting Dept Philadelphia 700 Robbins Avenue, Bldg. 2B Philadelphia PA 19111-5083 joyce.kichman@navy.mil 215-697-9671	CODE N00189	7. ADMINISTERED BY (If other than Item 6) DCMA Manassas 10500 BATTLEVIEW PARKWAY, SUITE 200 MANASSAS VA 20109-2342	CODE	S2404A

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) DELTA Resources, Inc. 1235 Jefferson Davis Hgwy; Crystal Gateway I, Suite 306 Arlington, VA 22202		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
[X]		10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4034-EX01
		10B. DATED (SEE ITEM 13) 16-Sep-2009
CAGE CODE 1SHX5	FACILITY CODE 137812298	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
SEE SECTION G

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
[ ]	
[X]	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). Funding Action Only
[ ]	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
[ ]	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor [X] is not, [ ] is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Rosemary J McWilliams, Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY /s/Rosemary J McWilliams	16C. DATE SIGNED 27-Jul-2010
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

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## GENERAL INFORMATION

The purpose of this modification is to add incremental funding to CLINs 4000 and 6000; specifically, [REDACTED] is added to CLIN 4000 and [REDACTED] is added to CLIN 6000. A conformed copy of this Task Order is attached to this modification for informational purposes only.

### Limitation of Funds

This task order is incrementally funded and the amount currently available for payment hereunder is limited to [REDACTED] inclusive of fee; specifically, CLIN 400001 is limited to [REDACTED] and CLIN 600001 is limited to [REDACTED]. Subject to the provisions of the clause entitled "Limitation of Funds" (FAR 52.232-22) of the General Provisions of this contract, no legal liability on the part of the Government for payment in excess of [REDACTED] shall arise unless additional funds are made available and are incorporated as a modification to this task order.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased by [REDACTED] from [REDACTED] to [REDACTED].

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
400004	O&MN,N	[REDACTED]		
600002	O&MN,N	[REDACTED]		

The total value of the order is hereby increased by [REDACTED] from [REDACTED] to [REDACTED].

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**SECTION B SUPPLIES OR SERVICES AND PRICES**

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	PROGRAM AND FINANCIAL SUPPORT SERVICES IN SUPPORT OF DASN M&B IAW PWS. THE PERIOD OF PERFORMANCE IS FROM 16 SEPTEMBER 2009 TO 15 SEPTEMBER 2010. (O&MN,N)	1.0	Lot			
400001	Incremental funding in support of CLIN 4000. (O&MN,N)					
400002	Incremental funding in support of CLIN 4000. (O&MN,N)					
400003	Incremental funding in support of CLIN 4000. (O&MN,N)					
400004	Incremental Funding in support of CLIN 4000 (O&MN,N)					
4001	FINANCIAL AND MANAGEMENT SUPPORT SERVICES IN SUPPORT OF DASN M&B IAW PWS. THE PERIOD OF PERFORMANCE IS FROM 16 SEPTEMBER 2010 TO 15 SEPTEMBER 2011. (O&MN,N) Option	1.0	Lot			
4002	PROGRAM AND FINANCIAL MANAGEMENT SUPPORT SERVICES IN SUPPORT OF DASN M&B IAW PWS. THE PERIOD OF PERFORMANCE IS FROM 16 SEPTEMBER 2011 TO 15	1.0	Lot			

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SEPTEMBER 2012.  
(O&MN,N)  
Option

4003 PROGRAM AND 1.0 Lot  
FINANCIAL  
MANAGEMENT SUPPORT  
SERVICES IN  
SUPPORT OF DASN  
M&B IAW PWS. THE  
PERIOD OF  
PERFORMANCE IS  
FROM 16 SEPTEMBER  
2012 TO 15  
SEPTEMBER 2013.  
(O&MN,N)  
Option

4004 PROGRAM AND 1.0 Lot  
FINANCIAL  
MANAGEMENT  
SUPPORT IN  
SUPPORT OF DASN  
M&B IAW PWS. THE  
PERIOD OF  
PERFORMANCE OS  
FROM 16 SEPTEMBER  
2013 TO 15  
SEPTEMBER 2014.  
(O&MN,N)  
Option

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
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6000 ODCS AND TRAVEL 1.0 Lot  
IN SUPPORT OF  
CLIN 4000. NTE  
\$140,000.00. THE  
PERIOD OF  
PERFORMANCE IS  
FROM 16 SEPTEMBER  
2009 TO 15  
SEPTEMBER 2010.  
(O&MN,N)

600001 INCREMENTAL  
FUNDING IN  
SUPPORT OF CLIN  
6000. (O&MN,N)

600002 INCREMENTAL  
FUNDING IN  
SUPPORT OF CLIN  
6000. (O&MN,N)

6001 ODCS AND TRAVEL 1.0 Lot  
IN SUPPORT OF  
CLIN 4001. NTE  
\$143,640.00. THE  
PERIOD OF  
PERFORMANCE IS

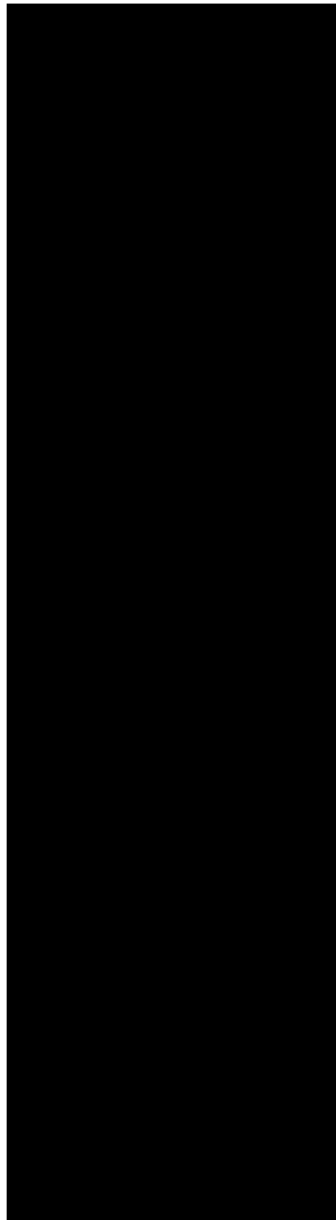
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FROM 16 SETPEMBER  
2010 TO 15  
SEPTEMBER 2011.  
(O&MN,N)  
Option

6002 ODCS AND TRAVEL 1.0 Lot  
IN SUPPORT OF  
CLIN 4002. NTE  
\$147,374.64. THE  
PERIOD OF  
PERFORMANCE IS  
FROM 16 SEPTEMBER  
2011 TO 15  
SEPTEMBER 2012.  
(O&MN,N)  
Option

6003 ODCS AND TRAVEL 1.0 Lot  
IN SUPPORT OF  
CLIN 4003. NTE  
\$151,206.38. THE  
PERIOD OF  
PERFORMANCE IS  
FROM 16 SEPTEMBER  
2012 TO 15  
SEPTEMBER 2013.  
(O&MN,N)  
Option

6004 ODCS AND TRAVEL 1.0 Lot  
IN SUPPORT OF  
CLIN 4004. NTE  
\$155,137.75. THE  
PERIOD OF  
PERFORMANCE IS  
FROM 16 SEPTEMBER  
2013 TO 15  
SEPTEMBER 2014.  
(O&MN,N)  
Option



**LEVEL OF EFFORT (COST TYPE CONTRACT)(JUN 1995)**

(a) The level of effort for the performance of this contract during the period from the start of contract performance to 12 months thereafter is based upon 24,960 estimated manhours of direct labor. If all options are exercised by the government, the level of effort for the performance of this contract will be increased by an additional 99,840 estimated manhours of direct labor, for a total level of effort of 124,800 estimated manhours of direct labor (hereinafter referred to as the "Estimated Total Hours").

(b) The estimated composition by labor category of the Estimated Total Hours is as follows:

Labor Category	Base	Option 1	Option 2	Option 3	Option 4
Engineer	4160	4160	4160	4160	4160
Sr. Functional Analyst	4160	4160	4160	4160	4160
Sr. Engineer	2080	2080	2080	2080	2080

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Sr. Finacial Analyst	4160	4160	4160	4160	4160
EVM SME	4160	4160	4160	4160	4160
Jr Info Systems Analyst	2080	2080	2080	2080	2080
Consultant/SME	2080	2080	2080	2080	2080
Sr. Info. Systems Analyst	2080	2080	2080	2080	2080
Totals:	24,960	24,960	24,960	24,960	24,960

(c) The Estimated Total Hours include overtime\* and subcontracting hours but exclude holidays, sick leave, vacation days and other absences.

(d) The number of manhours expended per month shall be commensurate with the effort ordered and the required delivery date of such effort. The number of manhours expended per month may fluctuate in pursuit of the technical objective, provided that such fluctuation does not result in the utilization of the total manhours of effort prior to the expiration of the term thereof. The number of manhours for any labor category may be utilized by the contractor for any other labor category if necessary in performance of the contract.

(e) The contractor shall not be obligated to continue performance beyond the Estimated Total Hours, except that the Contracting Officer may require the contractor to continue performance in excess of the Estimated Total Hours until the total estimated cost has been expended. The government will not be obligated to pay fee on any hours expended in excess of the Estimated Total Hours. Any hours expended in excess of the Estimated Total Hours shall be excluded from all fee computations and adjustments. The Contracting Officer may also require the contractor to continue performance in excess of the total estimated cost until the Estimated Total Hours have been expended. In no event, however, will the Contracting Officer, pursuant to this paragraph (e), require the contractor to continue performance in excess of the Estimated Total hours if the Contracting Officer is requiring or has required the contractor to continue performance in excess of the total estimated cost. Nor will the Contracting Officer, pursuant to this paragraph (e), require the contractor to continue performance in excess of the total estimated cost if the Contracting Officer is requiring or has required the contractor to continue performance in excess of the Estimated Total Hours. The Contracting Officer may extend the period of performance in order to expend either the total estimated cost or the Estimated Total Hours. If this contract is subject to the Service Contract Act, in no event will the Contracting Officer, pursuant to this paragraph (e), extend the period of performance such that the period of performance, as extended, will exceed five years.

(f) If at any time during the performance of this contract the contractor expends in excess of 85% of the available estimated manhours of direct labor, the contractor shall immediately notify the Contracting Officer in writing. Nothing herein shall be construed to alter or waive any of the rights or obligations of either party pursuant to the clause entitled "Limitation of Cost" and/or "Limitation of Funds."

(End of Provision)

**PAYMENT OF FIXED FEE (INDEFINITE DELIVERY, COST PLUS FIXED FEE) (OCT 1992)**

The fixed fee for work performed under this contract is \$\* provided that approximately \*\* hours of technical effort are employed by the contractor in performance of this contract. If substantially fewer than \*\* hours of said services are so employed, the fixed fee shall be equitably reduced to reflect the reduction of work. The Government shall make monthly payments of the fixed fee at the rate of \$ \*\*\* per direct labor hour invoiced by the contractor. All payments shall be in accordance with the provisions of FAR 52.216-8, "Fixed Fee," and FAR 52.216-7, "Allowable Cost and Payment." The total of all such payments shall not exceed eighty-five (85%) percent of the fixed fee specified under each applicable delivery/task order. Any balance of fixed fee due the contractor shall be paid to the Contractor, and any over-payment of fixed fee shall be repaid to the Government by the Contractor, or otherwise credited to the Government at the time of

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final payment.

The fixed fee rate applied for payment is based on the ordering period.

Direct Hours

	Fixed Fee	**Hours	Fixed Fee Rate
Base		22,880	
Option I		22,880	
Option II		22,880	
Option III		22,880	
Option IV		22,880	

Subcontracted Hours

Base		2,080	
Option I		2,080	
Option II		2,080	
Option III		2,080	
Option IV		2,080	

(End of Provision)

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### Performance Work Statement

#### 1.0 BACKGROUND:

Within the Office of the Assistant Secretary of the Navy (Research Development & Acquisition), the DASN (Management & Budget) office provides programmatic oversight and acquisition improvement efforts in the Department of the Navy. The DASN (M&B) office is responsible for implementing Earned Value Management (EVM) policy and guidance and assisting the acquisition workforce in EVM practices that increase the probability of meeting program cost and schedule goals and achieve greater affordability of major weapon system products, services and decisions supporting national and military objectives.

#### 2.0 SCOPE:

Support the daily operations of the DASN (M&B) office by performing the non-governmental tasks in response to the full spectrum of responsibilities, initiatives, projects, tasks, and activities of the enterprise.

#### 3.0 TASKS:

The contractor shall provide the following support:

##### 3.1 Program Management Tasks:

**3.1.1: Provide all aspects of program management support to include the development of documentation i.e. point papers, summary analyses, costs analysis, schedules, requirements, plans of action and milestones, etc.**

3.1.1.1: Contractor will provide program management assistance to ASN(RD&A) to support implementation of strategic initiatives. Associated tasks include:

- Develop performance metrics.
  - Provide PART analysis and DoN Program submission reviews for historical consistency.
- Additionally, the contractor will review prevailing guidance and best practices from DoN, DoD, OMB,

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PMI, GPRA and PMA which may impact ASN(RD&A)'s policies and procedures in operations, acquisition management, cost control, human capital development and management, and performance measurement.

- Support for Balanced Scorecard initiatives. The approach would be consistent with the Strategic Planning guidance and other external performance management requirements to support informed decision making.

3.1.1.2: Contractor will assist ASN(RD&A) in the area of EVM to review Program Management Best Practices and training initiatives, and recommend modifications to EVM and/or associated processes that could facilitate their implementation and linkage to Strategic Planning efforts.

**3.1.2: Provide all aspects of strategic planning to include POM issue paper development and collaboration with OPNAV sponsors and all ancillary organizations.**

3.1.2.1: Contractor will provide POM and PR data call support to ASN(RD&A) and OPNAV N80 for the collection of economic data; including data call management, verification and validation (V&V), and creation/distribution of reports. Specific tasks include:

- Provide acquisition portfolio analysis using economic optimizations efficiency assessments.
- Provide Single Source Pricing Investment Model (SSPIM) briefings and training as necessary within the ASN(RD&A), SYSCOM and PEO staffs.

3.1.2.2: Contractor will provide onsite operations support to include administrative and staff support to facilitate interdepartmental collaboration, information exchange and daily internal operations in support of the strategic plan.

**3.1.3: Manage the Naval Enterprise Tool to include accountability of all hardware assigned to RDA NMCI account holders (including creating, updating and deleting information as required; transferring of personnel within NET;**

**ordering of NMCI equipment via Fast Track and the NMCI Catalog via NET;**

**tracking of NET orders and delivery of equipment to NMCI user.**

3.1.3.1: Prepare Move-Add-Change (MAC) requests, monitor organizational and shred drive file space consumption, and review NMCI user bulletins for NMCI account holder changes

3.1.3.2: Resolve workstation related issues in support of ASN(RD&A) employees prior to escalation to

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higher tiered support

3.1.3.3: Manage the VTC events calendar. Test and ensure all VTC equipment is operational and ready for presentations and assist the Senior Executives during the presentation. Ensure the equipment is properly shut down and secured for the next scheduled presentation.

3.1.3.4: Provide VTC training to staff as required to ensure proper backup is available for scheduled VTC events.

## **3.2 Financial Management Tasks:**

### **3.2.1 Analysis of Cost/Schedule/Control Systems Criteria and financial performance of field activities**

3.2.1.1: The contractor will support implementation of an Earned Value Management (EVM) based Enterprise Performance Management System (EPMS). The systems will provide the ability to monitor program schedule and cost performance, track and make recommendations to improve portfolio acquisition efficiency and perform acquisition program tradeoff and optimization analysis by employing Economic Order Quantity (EOQ) concepts.

Specific tasks include:

- Full support for continued system operations.
- Enhance functionality to include additional contract, financial, and performance data as might be tasked by the ASN (RD&A).
- Provide for any needed changes to EPMS functionality in support of the strategic management performance monitoring efforts under task 3.1.1.

### **3.2.2 Interface with the resource sponsor on development of program objective memorandum (“POM”) and Program Review (“PR”) program planning required to meet new war fighting**

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## **requirements.**

3.2.2.1: Contractor shall support data collection and analysis effort associated with the POM programming and budgeting cycle.

3.2.2.2: Assess the feasibility of expanding the single source pricing investment model (SSPIM) to support analysis of program cost growth (based on assessments of programmatic risk variables) and capabilities based analysis (utilizes cost and capabilities based analysis to generate economically efficient FYDP procurement profiles via optimizations).

## **4.0 DELIVERABLES:**

The contractor shall provide monthly reports describing work accomplishments, work planned for the upcoming period, problems/concerns, problem resolutions taken, and currently unresolved problems/issues, and a financial summary. Upon completion of the contract, the contractor shall provide a status report describing the tasks completed under this contract. In addition, the contractor shall prepare and deliver data items as specified on the individual delivery orders.

The Contractor shall detail the amount of funds and hours expended by labor category during the 30-day reporting period. The Contractor's final invoice shall be identified as such, and shall list all other invoices (if any) previously tendered under this contract.

## **5.0 PLACE OF PERFORMANCE:**

Services are to be performed primarily in the Washington, DC Metropolitan area at the contractor's facility. The contractor shall provide a workplace that facilitates the dynamic and high tempo operations associated with the execution of these tasks and a strong team oriented approach. The contractor will provide appropriate workplace to support coordination with DASN (M&B) office staff for both internal and external teaming, collaboration and partnering. A number of personnel may be collocated with the DASN (M&B) office at the Pentagon.

## **6.0 SECURITY CLEARANCES:**

The Contractor shall provide personnel who possess or can obtain a Secret Security clearance to allow access to various facilities and activities that may require clearances.

## **7.0 PRIVACY ACT REQUIREMENTS:**

Information handled may be subject to Privacy Act. All personnel assigned to this task must be familiar with, and comply with, appropriate Navy and DoD regulations and/or instructions concerning Privacy Act Information.

## **8.0 Travel**

All travel requirements shall be accomplished in accordance with the Joint Travel Regulations (JTR). Travel will be required in support of EVM assessments at major defense contractors located throughout

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the continental United States. Contractor will provide SME and/or administrative support to the Government Lead for site visits and may be required to work with other Defense Agency personnel to accomplish this mission. Travel may also be required for other support functions on an as needed bases.

## 9.0 ODCS

Other direct costs (ODCS) may be required for this requirement. All ODCS require prior approval by the COR.

## 10.0 Experience

### **EVM and Consultant/Subject Matter Expert**

**Minimum/General/Experience:** Minimum of 12 years experience in a relevant discipline or associated operational experience. Demonstrated industry or academic expertise in one or more of the above disciplines or associated operational areas. Has knowledge of applicable technical areas and/or associated systems, their operation, capabilities, reporting mechanisms, or planned improvements.

Functional Responsibility: Uses expertise in electrical, mechanical, aerospace or systems engineering to supervise, plan, conduct, lead and accomplish broad range of technology assignments. Responsible for participating in research or development within a specified technical or operational area to include requirements definition, specification, detailed design, design review, documentation and testing. Provides guidance and assistance in coordinating tasks and ensuring technical adequacy of the end product. Ensures compliance with technological standards throughout the project. Client contact is routine and frequent. May be called upon to deliver presentations, plan tasks, coordinate resources and budgets.

### **Senior Functional Analyst/Senior Financial Analyst**

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Minimum/General/Experience: At least 5 years direct experience supporting implementation of technical projects and experience in information technology systems analysis and design, including Financial Management. Must possess strong organizational skills and excellent verbal and writing skills.

Functional Responsibility: Under minimal supervision, performs assigned Information Systems tasks. Applies information technology skills to support program development and execution. Is also involved in quality control.

### **Senior Engineer**

Minimum/General/Experience: Minimum of 10 years experience in advanced technology systems research, development and acquisition. Provides guidance and assistance in coordinating tasks and ensuring technical adequacy of the end product. Ensures compliance with technological standards throughout the project. Client

contact is routine and frequent. May be called upon to deliver presentations, plan tasks, coordinate resources and budgets.

Functional Responsibility: Uses expertise in electrical, mechanical, aerospace or systems engineering to supervise, plan, conduct, lead and accomplish broad range of technology assignments according to contract. Provides guidance and assistance in coordinating tasks and ensuring technical adequacy of the end product. Ensures compliance with technological standards throughout the project. Client contact is routine and frequent. May be called upon to deliver presentations, plan tasks, coordinate resources and budgets.

### Title Engineer

Minimum/General/Experience: Two years (2) experience in test and evaluation activities, including systems integration and Integrated Product Team lead.

Functional Responsibility: Under general supervision, plans, conducts, leads and accomplishes broad information technology assignments. Provides guidance and assistance in coordinating tasks and

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ensuring technical adequacy of the end product. Ensures compliance with technological standards throughout the project. Client contact is routine and frequent. May be called upon to deliver presentations, plan tasks, coordinate resources and budgets.

**Title: Junior Information Systems (IS) Analyst**

Minimum/General/Experience: Minimum education requirement in relevant field or 3 years direct experience in contract support services in information/technical systems acquisition and/or financial management. Must possess strong organizational skills and excellent verbal and writing skills.

Functional Responsibility: Under general supervision, performs assigned IS tasks. Applies IS skills to support project systems analysis. Uses current technology to perform analysis and prepare IS documents. May be involved in quality control; automates tasks using state of the art software programs and tracks project status.

**Title: Senior Information Systems (IS) Analyst**

Minimum/General/Experience: At least 5 years direct experience supporting implementation of technical projects and experience in information technology systems analysis and design, including Financial Management. Must possess strong organizational skills and excellent verbal and writing skills.

Functional Responsibility: Under minimal supervision, performs assigned Information Systems tasks. Applies information technology skills to support program development and execution. Is also involved in quality control.

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## **SECTION D PACKAGING AND MARKING**

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## **SECTION E INSPECTION AND ACCEPTANCE**

### **INSPECTION AND ACCEPTANCE (SERVICES) (OCT 1992)**

Inspection and acceptance of services to be furnished hereunder shall be made, upon completion of the services, by the Task Ordering Manager (TOM).

(End of provision)

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## SECTION F DELIVERABLES OR PERFORMANCE

### CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	9/16/2009 - 9/15/2010
6000	9/16/2009 - 9/15/2010

The periods of performance for the following Option Items are as follows:

4001	9/16/2010 - 9/15/2011
4002	9/16/2011 - 9/15/2012
4003	9/16/2012 - 9/15/2013
4004	9/16/2013 - 9/15/2014
6001	9/16/2010 - 9/15/2011
6002	9/16/2011 - 9/15/2012
6003	9/16/2012 - 9/15/2013
6004	9/16/2013 - 9/15/2014

Services to be performed hereunder will be provided at (insert specific address and building etc.)

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## SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager  
Chris T Sosa, ASN RD&A  
1000 Navy Pentagon  
Washington, DC 20350-1000  
chris.sosa@navy.mil

Contract Negotiator  
Jaime Ramos  
FISC Philadelphia  
Building 2B/Code 280.1F  
Philadelphia, PA 19111-5083  
jaime.ramos@navy.mil  
Work (215) 697-9678  
Fax (215) 697-9742

SUP 5252.232-9402 INVOICING AND PAYMENT (WAWF) INSTRUCTIONS (April 2008)

(a) Invoices for goods received or services rendered under this contract shall be submitted electronically through Wide Area Work Flow -- Receipt and Acceptance (WAWF):

(1) The vendor shall have their cage code activated by calling 866-618-5988. Once activated, the vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the Internet at <http://www.wawftraining.com>. Additional support can be obtained by calling the NAVY WAWF Assistance Line: 1-800-559-WAWF (9293).

(2) WAWF Vendor "Quick Reference" Guides are located at the following web site:  
<http://www.acquisition.navy.mil/navyaos/content/view/full/3521>.

(3) Select the invoice type within WAWF as specified below. Back up documentation (such as timesheets, receiving reports etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF. Total limit for each file is not to exceed 2MB. Multiple attachments are allowed.

(b) The following information, regarding invoice routing DODAAC's, must be entered for completion of the invoice in WAWF: TBD

	Routing Table	Contracting Officer Notes
WAWF Invoice Type	<b>Cost Voucher</b>	-- Select 2-in-1 for FFP Services Only.

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		-- Select Combo for Supplies, or Supplies AND FFP Services.  -- Select Cost Voucher for all Cost Type Contracts.  If none of the above applies, please call 1-800-559-WAWF (9293).
Contract Number	N00178-04-D-4034	-(Enter Contract Number)
Delivery Order Number	EX01	-(Enter DO Number)
Issuing Office DODAAC	N00189	N00189
Admin Office DODAAC	S2404A	N00189
Inspector DODAAC (usually only used when Inspector & Acceptor are different people)	<b>N48142</b>	-(Enter Inspector DODAAC (plus extension if applicable, or leave blank))
Ship To DoDAAC (for Combo),  Service Acceptor DODAAC (for 2 in 1),Service Approver DODAAC (Cost Voucher)	<b>N48142</b>	N00128  Service Approver (Cost Voucher) is DCAA office DODAAC.
Acceptance At Other		-(Enter Other Acceptance Address if different from above (plus extension if applicable))
Local Processing Office (Certifier)	<b>N48142</b>	N00128
DCAA Office DODAAC (Used on Cost Voucher's only)	HAA391	-(Enter DCAA Office DODAAC when Applicable)  - Check on DCAA website: <a href="http://www.dcaa.mil/">www.dcaa.mil/</a>
Paying Office DODAAC	<b>HQ0338</b>	N68732
Acceptor/COR Email Address	<a href="mailto:chris.sosa@navy.mil">chris.sosa@navy.mil</a>	-(Enter the Acceptor Email address for this Contract if applicable) The COR is the Acceptor for all contract types.

(c) Contractors approved by DCAA for direct billing will not process vouchers through DCAA, but may submit directly to DFAS. Vendors MUST still provide a copy of the invoice and any applicable documentation that supports payment to the Acceptor/Contracting Officer's Representative (COR) if applicable. Additionally, a copy of the invoice (s) and attachment(s) at time of submission in WAWF must also be provided to each point of contact identified in section (d) of this clause by email. If the invoice and/or receiving report are delivered in the email as an attachment it must be provided as a .PDF, Microsoft Office product or other mutually agreed upon form between the Contracting Officer and vendor.

(d) For each invoice / cost voucher submitted for payment, the contractor shall include the following email addresses for the WAWF automated invoice notification to the following points of contact:

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Name	Email	Phone	Role
Chris Sosa	<a href="mailto:chris.sosa@navy.mil">chris.sosa@navy.mil</a>	(703) 695-6950	COR/TOM

SECURITY ADMINISTRATION (FISC DET PHILA) (OCT 1992)

The highest level of security that will be required under this contract is Secret as designated on DD Form 254 attached hereto and made a part hereof.

The offeror shall indicate the name, address and telephone number of the cognizant security office;

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The facilities to be utilized in the performance of this effort have been cleared to Secret level.

The offeror should also provide the above information on all proposed subcontractors who will be required to have a security clearance.

Accounting Data  
SLINID PR Number Amount  
-----  
400001 N4814209RCSP009 [REDACTED]  
LLA :  
AA 1791804 12UD 250 48142 C 068892 2D CSP009 481429C2598Q  
Standard Number: N4814209RCSP009

600001 N4814209RCSP009 [REDACTED]  
LLA :  
AA 1791804 12UD 250 48142 C 068892 2D CSP009 481429C2598Q  
Standard Number: N4814209RCSP009

BASE Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 01

400002 N4814210RCSP001 [REDACTED]  
LLA :  
AB 1701804 12UD 250 48142 C 068892 2D CSP001 481420C2598Q

400003 N4703910RCB4044 [REDACTED]  
LLA :

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AC 1701804 11T0 251 47039 0 068892 2D CB4044 470390251N8Q

MOD 01 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 02

400004 N4814210RCSP001001 [REDACTED]  
LLA :  
AB 1701804 12UD 250 48142 C 068892 2D CSP001 481420C2598Q  
Standard Number: N4814210RCSP001  
FUNDING DOCUMENT IS SUBMITTED AS AMENDMENT 001

600002 N4814210RCSP001001 [REDACTED]  
LLA :  
AB 1701804 12UD 250 48142 C 068892 2D CSP001 481420C2598Q  
Standard Number: N4814210RCSP001  
FUNDING DOCUMENT SUBMITTED AS AMENDMENT 001

MOD 02 Funding [REDACTED]  
Cumulative Funding [REDACTED]

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

### H-XX NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBAs 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

#### 52.219-6 NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE (JUNE 2003)

(a) Definition. "Small business concern" as used in this clause, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation.

(b) General. (1) Offers are solicited only from small business concerns. Offers received from concerns that are not small business concerns shall be considered nonresponsive and will be rejected. (2) Any award resulting from this solicitation will be made to a small business concern.

(c) Agreement. A small business concern submitting an offer in its own name shall furnish, in performing the contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas. If this procurement is processed under simplified acquisition procedures and the total amount of this contract does not exceed [REDACTED] a small business concern may furnish the product of any domestic firm. This paragraph does not apply to construction or service contracts.

#### LIMITATION OF LIABILITY - INCREMENTAL FUNDING (NAVSUP 5252.232-9400) (JAN 1992)

This task order is incrementally funded and the amount currently available for payment hereunder is limited to [REDACTED] inclusive of fee; specifically, CLIN 400001 is limited to [REDACTED] and CLIN 600001 is limited to [REDACTED]. Subject to the provisions of the clause entitled "Limitation of Funds" (FAR 52.232-22) of the General Provisions of this contract, no legal liability on the part of the Government for payment in excess of [REDACTED] shall arise unless additional funds are made available and are incorporated as a modification to this task order.

#### COST LIMITATION CEILINGS ON INDIRECT RATES (FISC DET PHILA) (OCT 1992)

If an offeror proposes cost limitation ceilings on indirect rates the offeror is advised that the Government may evaluate the offeror's cost proposal accordingly. The decision to propose cost limitation ceilings is the offeror's decision. In the event the offeror proposes indirect rate limitations, these same ceiling rate limitations may be incorporated into any resultant contract without discussion. Under any cost reimbursement contract, the indirect rates billed shall be limited to the ceiling rate(s) identified in the contract. Any costs incurred above ceiling rates are not allowable.

#### APPOINTMENT OF CONTRACTING OFFICER'S REPRESENTATIVE (FISC DET PHILA) (OCT 1992)

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(a) The Contracting Officer hereby designates the following individual as Contracting Officer's Representative(s) (COR) for this contract:

Commander Chris Soso code DASN (M&B), ACOS  
DASN Management & Budget  
1000 Navy Pentagon  
Washington, DC 20350-10000  
703-695-6950

(b) In the absence of the COR named above, all responsibilities and functions assigned to the COR shall be the responsibility of the alternate COR acting on behalf of the COR. The Contracting Officer hereby appoints the following individual as the alternate COR: N/A

(c) The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion as necessary with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer and does not have authority to take any action, either directly or indirectly, that would change the pricing, quantity, quality, place of performance, delivery schedule, or any other terms and conditions of the contract (or delivery/task order), or to direct the accomplishment of effort which goes beyond the scope of the statement of work in the contract (or delivery/task order).

(d) It is emphasized that only a Contracting officer has the authority to modify the terms of the contract, therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract between the contractor and any other person be effective or binding on the Government. When/if, in the opinion of the contractor, an effort outside the existing scope of the contract (or delivery/task order) is requested, the contractor shall promptly notify the PCO in writing. No action shall be taken by the contractor under such direction unless the PCO or ACO has issued a contractual change or otherwise resolved the issue.

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## **SECTION I CONTRACT CLAUSES**

### **OPTION TO EXTEND THE TERM OF THE CONTRACT (FAR 52.217-9) (MAR 2000)**

(a) The Government may extend the term of this contract by written notice to the Contractor prior to expiration date of the task order; provided, that the Government gives the Contractor a preliminary written notice of its intent to extend before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

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## **SECTION J LIST OF ATTACHMENTS**

Attachment III Corporate Experience and Past Performance Information Form

Attachment IV Questionnaire

DD 254 Attachment I

DD 1423 Exhibit A

QASP Attachment II